



St Moses The Black Pty Ltd

Trading as: St Moses Security

ABN 47 098 103 569 RTO Provider Code: 41526 M/L: 409 429 403 Mob: 0412409596

Email: admin@stmosessecurity.com.au Website: www.stmosessecurity.com.au

"Let us help you succeed"

CHC30121 Certificate III in Early Childhood Education And Care



This fourteen-month qualification is intended for people commencing a career as an Early Childhood Educator. The program involves both scheduled classroom learning activities and workplace based learning activities and assessment. This program provides learners with skills and knowledge required to provide care for individuals and groups of children.

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. They support children's wellbeing, and development in the context of an approved learning framework. Educators use a range of well-developed skills and knowledge using discretion and judgment when carrying out their work in the context of established policies and procedures. They may work independently or under the guidance of others, though in some contexts that guidance may not be on-site.

The qualification provides the skills and knowledge relating to:

- supporting the implementation of an approved learning framework
- supporting children's wellbeing, learning and development
- planning activities and assisting with routines
- facilitating play
- enabling children to achieve their developmental outcomes
- complying with occupational health and safety requirements.
- This qualification equips students to work with children from 0-5 years of age.

To be eligible for this qualification, applicants must:

- Be over the age of 18
- Be currently working or commencing work as a Child Care Educator and/or Family Day Care Educator.
- Have a current Working with Children Check before commencement of any child contact sessions such as student work placement or practical training sessions.
- Be reasonably physically fit, as the role involves bending, reaching, stretching, kneeling and lifting babies and small children.

Students need to be able to relate to children and their families and have a keen interest to assist children to learn, have good problem solving skills, sound literacy and numeracy skills, be enthusiastic, tactful, patient and with a sense of humour.

Please note: Under the Education and Care Services National Law (2011) the Australian Children's Education and Care Quality Authority (ACECQA) publishes lists of approved early childhood education and care qualifications and information regarding regulatory requirements here: www.acecqa.gov.au.

Duration

The program is designed to be delivered over 14 months, being 52 weeks training and assessment plus 8 weeks breaks. St Moses the Black College can support individuals who may need additional time.

Delivery and assessment program

The student is required to participate in the following:

Classroom Sessions

One day per week (7.5 hours plus break time)

Work placement

One day per week (minimum 7 hours plus break time)

On the job training

5 hours per week

Self-Study/Assessment Completion

6 hours per week self paced learning/assessment completion for 52 weeks

Students are encouraged to use their existing workplace to complete the practical placement hours providing it meets the requirement's necessary to conduct assessment.

Students are required to have access to a laptop/computer and internet to access materials and complete the online study aspects of this course.

The course consists of seventeen (17) units of competency containing fifteen (15) core units and two (2) elective units. We have developed a program that meets the requirements of this qualification, and industry, as below.

Alternative elective units of competency may be possible within the rules of the training package. Potential participants wishing to discuss alternative units should contact the Office on (02) 8798 9574.

Core units

HLTAID012 Provide First Aid in an education and care setting.

HLTWHS001 Participate in workplace health and safety

CHCPRT001 Identify and respond to children and young people at risk.

CHCECE030 Support inclusion and diversity

CHCECE031 Support children's health, safety and wellbeing

CHCECE032 Nurture babies and toddlers.

CHCECE033 Develop positive and respectful relationships with children.

CHCECE034 Use an approved learning framework to guide practice.

CHCECE035 Support the holistic learning and development of children.

CHCECE036 Provide experiences to support children's play and learning.

CHCECE037 Support children to connect with the natural environment.

CHCECE038 Observe children to inform practice.

CHCECE054 Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures
 CHCECE055 Meet legal and ethical obligations in children's education and care.
 CHCECE056 Work effectively in children's education and care

Elective Units

CHCPRP003 Reflect on and improve own professional practice.
 CHCECE041 Maintain a safe and healthy environment for children.

Upon successful completion of the course assessments, you will be awarded a **CHC30121 Certificate III in Early Childhood Education and Care** from St. Moses the Black College.

Students who exit the training program without completing all assessments will be issued a statement of attainment for those units for which they have demonstrated competency.

Fees and Charges

Course Duration:	14 months (52 delivery weeks plus 8 weeks term breaks)	
Enrolment Fee*	\$ 500 (incl. in total fee)	
Total Course Fee* <i>includes all texts, assessment material and enrolment fee</i>	\$ 2500	
Payment for this course is divided into 5 payments		
Payment No.	Amount	Payment No.
1	\$500	1
2.	\$500	2.
3.	\$500	3.
4.	\$500	4.
5.	\$500	5.
Students will pay an initial fee of \$500 at the commencement of the course, and then pay the outstanding fees of \$500 or less(as agreed) one week prior to each term. For more information visit our website. Refunds – please refer to the Student Handbook for the refunds policy.		

Please note a full list of possible fees, charges and refund eligibility is available on the website.

Location

Classroom and practical skills training will be delivered at Level 1, U 2/61 Scott Street, Liverpool and work placement will be undertaken at the host approved education and care service.

Work placement

Work placement must be conducted in an approved education and care service, supervised by a qualified staff member which is expected to be undertaken over the full course duration of 52 weeks for 7 hours per day, plus breaks. This allocation exceeds the minimum 160 hours of required work placement. St Moses the Black College believes the longer work placement time allows students to develop their skills and apply knowledge in the actual workplace.

The work placement hours must be undertaken to successfully complete the qualification and are monitored using a logbook, which requires the workplace supervisor's sign-off to verify attendance.

Family Day Care educators are obliged to undertake part of their work placement with a host Child Care Centre so they can meet the requirement to care for two children under two years of age. St Moses the Black College will make the necessary arrangements with a Centre.

Please note that the Child Care Facility may operate long hours and as such may require the student to commence work at 7am or finish after 5pm.

Enrolment requirements

St Moses the Black College will email an application form to prospective students upon request which they will need to fill out and submit via email. St Moses the Black College will contact the student to arrange for a compulsory pre-enrolment interview and completion of an online language, literacy and numeracy test. These activities are to ensure that

- It is the right course for the individual
- We understand the individual's current skills and competencies
- We are aware of any support needs a prospective student may have e.g. English language
- The individual is aware of the requirements for the course, including the need for a Police Check, Working With Children Check and weekly self-study

Student support

All students have access to their trainer and assessor in class or via email or phone to assist with any academic issues they may be experiencing. Assistance may involve providing one on one lessons or providing additional information/materials.

Applicants who may have a problem with LLN can be supported by our staff to complete the course. This assistance may include additional time to complete assessments, help with word definitions and explanations of assessment tasks, etc. Alternatively, referral to a specialist provider may be arranged.

We can tailor the training and assessment program to assist people with learning issues and, to a limited degree, personal issues. Students with identified learning needs will have an interview with the CEO to review their learning needs and to discuss St Moses the Black College's ability to meet these needs. Where St Moses the Black College is unable to meet these needs, the individual's application will be declined, and we will refer them to other services or colleges that can meet their needs.

Upon enrolment, students will also be given a Student Handbook which outlines their roles and responsibilities, our complaints and appeals procedure, and other policies and procedures that relate to various aspects of the student learning journey.

For further information, please contact

Ehab Wahib (CEO)

Or Rajwinder Kaur (Admin)

Phone: 02 8798 9574

Email: admin@stmosessecurity.com.au

Website: www.stmosessecurity.com.au